



Borough of Douglas

**COUNCILLOR MRS CAROL ELIZABETH MALARKEY, J.P.
MAYOR**

Town Clerk's Office,
Town Hall,
Douglas.

29th April, 2014

Dear Council Member,

You are hereby summoned to attend a **SPECIAL MEETING** of the **COUNCIL** of the **BOROUGH OF DOUGLAS** to be held at **2.30 p.m.** on **WEDNESDAY, 7th MAY, 2014**, in the **COUNCIL CHAMBER** in the **TOWN HALL**.

The purpose of the meeting is in accordance with Standing Orders 8, 80 and 81, to appoint Members to the offices of Leader and Committee Chairs, to appoint the Members of Committees, and to appoint representatives on outside bodies, for the two municipal years commencing 14th May, 2014. The order of agenda is set out overleaf.

Yours sincerely,

TOWN CLERK & CHIEF EXECUTIVE

SPECIAL PRIVATE COUNCIL MEETING

Wednesday, 7th May 2014

Order of Agenda

- 1 Confirmation of the selection of Mayor for the 2014-15 municipal year.
- 2 Election of a Member to the office of Leader of the Council and Chair of the Executive Committee for the municipal years 2014-2016.
The person elected will not be eligible for any other Chair or Committee Membership.
- 3 Election of a Member to the office of Chair of the Housing and Property Committee for the municipal years 2014-2016.
The person elected will not be eligible for the Chair or Membership of the Regeneration and Community Committee, the Environmental Services Committee, or the Standards Committee.
- 4 Election of a Member to the office of Chair of the Regeneration and Community Committee for the municipal years 2014-2016.
The person elected will not be eligible for the Chair or Membership of the Housing and Property Committee, the Environmental Services Committee, or the Standards Committee.
- 5 Election of a Member to the office of Chair of the Environmental Services Committee for the municipal years 2014-2016.
The person elected will not be eligible for the Chair or Membership of the Housing and Property Committee, the Regeneration and Community Committee, or the Standards Committee.
- 6 Election as a Member of the Executive Committee for the municipal years 2014-16 of a Member of the Council who has not been elected to the Office of Mayor, Leader of the Council or Chair of any of the three above Committees.
The person elected will not be eligible for the Chair or Membership of the Housing and Property Committee, the Regeneration and Community Committee, or the Environmental Services Committee.
- 7 Election of a Member to the office of Chair of the Pensions Committee for the municipal years 2014-2016.
The person elected will not be excluded from Membership of any other Committee
- 8 Election of a Member to the office of Chair of the Standards Committee for the municipal years 2014-2016.
The Mayor, Leader of the Council and Chairs of the Housing and Property Committee, the Regeneration and Community Committee and the Environmental Services Committee are not eligible.
- 9 Adjournment of Council Meeting while the Executive Committee, comprising the Leader, Chairs of the Housing and Property, Regeneration and Community and Environmental Services Committees, together with the Member appointed by the Council, meets to appoint four Members to each of the respective Committees.
The Mayor, the Leader of the Council, the Chairs of the Housing and Property, Regeneration and Community and Environmental Services Committees and the Executive Committee member elected by the Council are not eligible for election to Membership of these Committees.
- 10 On the resumption of the Meeting, the Chief Executive to report on the appointment of Members to the Housing and Property, Regeneration and Community and Environmental Services Committees by the Executive.

- 11 Council to appoint four Members of the Council to the Pensions Committee for the municipal years 2014-2016.
All members are eligible except the Mayor, the Leader of the Council and the Chair already elected.
- 12 Council to reaffirm the appointment of one Independent Person to the Pensions Committee for the municipal years 2014-2016, as approved by Council on 12th March, 2014.
Council approved the appointment of Mr. A. Thomas.
- 13 Council to appoint four Members of the Council to the Standards Committee for the municipal years 2014-2016.
All Members are eligible except the Mayor, the Leader of the Council, Members of the Executive Committee, and the Chair already elected.
- 14 Council to reaffirm the appointment of one Independent Person to the Standards Committee for the municipal years 2014-2016, as approved by Council on 9th April, 2014.
Council approved the appointment of Mr. D.M. Booth
- 15 Council to appoint the whole of the Regeneration and Community Committee as the Allotments Committee for the municipal years 2014-2016.
Council is required to appoint an Allotments Committee under the Allotments Act 1928.
- 16 Council to appoint two allotment holder representatives to the Allotments Committee for the municipal years 2014-2016.
Required in accordance with the Allotments Act 1928. Current representatives are Messrs. L. Gerrard and M. Pilkington
- 17 Council to appoint a Member (which may be the Chair) of the Environmental Services Committee to be the Council's representative on the Eastern District Civic Amenity Site Joint Committee for the municipal years 2014-16.
- 18 Council to appoint a Member (which may be the Chair) of the Environmental Services Committee to be the Council's representative on the Richmond Hill Consultative Committee for the municipal years 2014-16.
- 19 Council to appoint one Member to act as the Council's representative on the Isle of Man Whitley Council for the Public Service (Manual Workers) for the municipal years 2014-16.
- 20 Council to appoint one Member to act as the Council's representative on the Douglas Endowments Committee for the municipal years 2014-16.
- 21 Council to appoint one Member to act as the Council's representative on the Isle of Man Society for the Preservation of the Manx Countryside and Environment for the municipal years 2014-16.
- 22 Council to appoint two Members to act as the Council's representatives on the Isle of Man Municipal Association for the municipal years 2014-16.
At least one of the Representatives to be a Member of the Executive Committee to facilitate reporting back to the Executive Committee and Council.

- 23 Council to appoint two Members to act as the Council's representatives on the Douglas Town Band Committee for the municipal years 2014-16.
- 24 Council to consider authorising the Chief Executive to issue a press release detailing the memberships and Chairs of Committees and representatives on outside bodies as soon as practicable, and to publish them on the Council's Website.

STANDING ORDERS RELEVANT TO THE ELECTION OF LEADER, CHAIRS AND MEMBERS OF COMMITTEES

Incorporating Amendments approved by Council on 9th April 2014

8 Special Council Meeting - Election of Leader, Lead Members and Members of Committees

In every year of the general election of Councillors, and every two years thereafter, the Chief Executive shall convene a special public meeting of the Council between 1st May and the Annual Meeting of the Council. At such meeting the business will be as set out in Standing Order 81 (Election of Leader, Lead Members and Members of Committees) but in the year of a general election of Councillors that business shall be preceded by the confirmation of the selection of Mayor.

78 Chair of Executive Committee

At the Council meeting to be called in pursuance of Standing Order 81 (Election of Leader, Chairs, and Members of Committees) between 1st May and the annual meeting in every year of the general election of Councillors, and every two years thereafter, prior to consideration of any other business the Council shall by ballot elect the Leader of the Council who shall also be Chairman of the Executive Committee for the ensuing two municipal years. The Member so appointed to be Leader of the Council and Chairman of the Executive shall not be a member of any other Committee but shall be entitled to receive the agendas and minutes of meetings of all Committees.

80 Executive Committee

The Executive Committee of the Council shall be appointed at the special Council meeting convened biennially in accordance with Standing Order 81 and shall consist of five Members, being the Leader of the Council, three Members elected by the Council to be Chair of the following Committees:

Housing and Property;
Regeneration and Community;
Environmental Services;

and one Member elected by the Council who shall not be a Chair or Member of any of those three Committees.

In every year of the general election of Councillors, and each two years thereafter, the Executive Committee will appoint four further Members in respect of each of the above-named Committees.

81 Election of Leader, Chairs and Members of Committees

At the Special Council meeting convened under Standing Order 8 (Special Council Meeting – Election of Leader, Chairs and Members of Committees) in each year of a general election of Councillors, and each two years thereafter, the Council will appoint, in the following sequence:

- The Leader of the Council;
- Chair of Housing and Property Committee;
- Chair of Regeneration and Community Committee;
- Chair of Environmental Services Committee;
- One Member to the Executive Committee who shall not be appointed Chair or Member of any of the three Committees represented on the Executive Committee;
- Chair of Pensions Committee;
- Chair of Standards Committee.

The Council will then adjourn while the Executive Committee meets to appoint four Members to each of the Environmental Services, Regeneration and Community, and Housing and

Property Committees. On resumption of the Council meeting, those appointments will be reported and the Council will then proceed to appoint:

- Four Members to the Pensions Committee;
- One Member to the Pensions Committee who is not a Member of the Council;
- Three Members to the Standards Committee;
- One Member to the Standards Committee who is not a Member of Council.

In making these appointments, the provisions of Standing Order 82 (Limitation of Membership) shall apply.

The Council shall then proceed to the appointment of:

- Members of any other Committee constituted by the Council under Standing Order 77 (Appointment of Committees);
- The whole of the Regeneration and Community Committee to the Allotments Committee;
- Two allotment holder representatives (who shall not be Council members) to the Allotments Committee;
- A Member (which may be the Chair) of the Environmental Services Committee to be the Council's representative on the Eastern District Civic Amenity Site Joint Committee;
- A Member (which may be the Chair) of the Environmental Services Committee to be the Council's representative on the Richmond Hill Consultative Committee;
- Members as Council Representatives on outside bodies as required.

82 Restriction of Memberships and Chairs

The Leader of the Council shall not be appointed a Chair or Member of any Committee other than the Executive Committee.

A Member appointed as Chair of any of the Environmental Services, Regeneration and Community, or Housing and Property Committees shall not be appointed as Chair or Member of any other of those three Committees, nor of the Standards Committee.