



Borough of Douglas

**COUNCILLOR MISS DEBRA ANNE MARIE PITTS, JP
MAYOR**

Town Hall,
Douglas,
7th July, 2017

Dear Sir or Madam,

You are hereby summoned to attend a MEETING OF THE COUNCIL to be held on WEDNESDAY, the 12th day of JULY, 2017, at 2.30 o'clock in the afternoon, in the COUNCIL CHAMBER within the TOWN HALL, DOUGLAS for the transaction of the hereinafter mentioned business.

I am,
Yours faithfully

Town Clerk & Chief Executive

Order of Agenda

I - Election of a person to preside (if the Mayor is absent).

II - Any statutory business.

III - Approval as a correct record of the minutes of the last regular and any intermediate Meetings of the Council.

IV - Questions of which Notice has been given by Members of the Council, pursuant to Standing Order No. 39.

V - Consideration of the minutes of proceedings of the Council in Committee.

VI - Consideration of the minutes of proceedings of Committees of the Council in the following order:

- (i) The Executive Committee;
- (ii) The Pensions Committee;
- (iii) The Standards Committee;
- (iv) The Eastern District Civic Amenity Site Joint Committee;
- (v) Any other Joint Committee;
- (vi) The Housing Committee;
- (vii) The Regeneration and Community Committee;
- (viii) The Environmental Services Committee;

VIII - Consideration of such communications or petitions and memorials as the Mayor or Chief Executive may desire to lay before Council.

IX - Notices of Motion submitted by Members of the Council in order of their receipt by the Chief Executive.

X - Any Miscellaneous Business of which Notice has been given pursuant to Standing Orders.

The above Order of Agenda is in accordance with Standing Order No. 16(1); under Standing Order No. 16(2) it may be varied by the Council to give precedence to any business of a special urgency, but such variation shall not displace business under I and II.

AGENDA

III – Chief Executive to read minutes of the Council Meeting held on Wednesday, 14th June, 2017.

VI(i) - The proceedings of the EXECUTIVE COMMITTEE as follows:

EXECUTIVE COMMITTEE

EXECUTIVE COMMITTEE – Minutes of Meeting held on Friday, 30th June, 2017.

Members Present: Mr Councillor D.W. Christian (Chair), the Mayor, Mr Councillor I.J.G. Clague, Councillor Mrs C.L. Wells, Mr Councillor R.H. McNicholl, Councillor Ms J. Thommeny (Vice Chair, Regeneration & Community Committee).

In Attendance: Director of Finance (Mr G.M. Bolt), Director of Environment & Regeneration (Mrs D. Eynon), Director of Housing & Property (Mrs S. Harrison), Democratic Services Officer (Mrs D. Atkinson), Executive Officer (Mrs J.M. Keig) (taking minutes).

REPORT

PART A –

Matters within the scope of the Executive Committee's delegated authority

A1. Apologies for Absence

Apologies for absence were submitted on behalf of Mr Councillor S.R. Pitts and the Chief Executive (Miss K.J. Rice).

A2. Declarations of Interest

No declarations of interest were submitted.

A3. Minutes

The minutes of the meeting held on Friday 26th May 2017 were approved and signed.

A4. Matters Arising From Previous Minutes

Clause A7 – Capital Out-turn 2016 / 2017: in response to a Member's question, it was noted that the report would be submitted to the July meeting of the Committee.

Resolved, "That particulars be noted on the minutes."

Clause A11 – Potential for Replacing Advertising Boards with Hanging Signs: following the decision to take no further action with regard to the proposal for hanging signs once advertising 'A' boards were removed with effect from 30th June 2017, it was noted that shop owners would be given until 6th July 2017 to remove them from outside of their premises. Failure to do so would result in the Council's Borough Wardens removing and taking the 'A' boards to Ballaughton Nursery, where they could be collected by the owner. If, after a certain period of time, the 'A' boards had not been reclaimed, the Council would dispose of them.

Resolved, "(i) That particulars be noted on the minutes; and

(ii) That it be ensured that 'A' boards were removed from all areas of the Town, including the Promenade and upper Douglas, and not just from the Town Centre."

A5. Referrals from the Environmental Services Committee

There were no referrals from the public minutes of the Environmental Services Committee meeting held on Monday 19th June 2017.

Resolved, "That particulars be noted on the minutes."

A6. Referrals from the Regeneration & Community Committee

There were no referrals from the minutes of the Regeneration and Community Committee meeting held on Tuesday 20th June 2017.

Resolved, "That particulars be noted on the minutes."

A7. Community Engagement Working Group

The Committee considered a written report by the Assistant Town Clerk seeking guidance on initiatives to be progressed following the establishment of a Community Engagement Working Group.

Members were advised that the Working Group had met on 28th March 2017, and had considered a wide range of initiatives intended to promote greater engagement by the Council with the local community. Decisions were now needed on which of the initiatives supported by the Working Group were to be endorsed and progressed on a more formal basis.

Resolved, “(i) That particulars of the report be noted on the minutes; and

(ii) That the following initiatives be formally progressed:

- Publicising of Council Agenda on Website – by way of a link from the Home Page direct to the Agenda;
- Members’ Surgeries – to be held in conjunction with Douglas Members of the House of Keys at the Sea Terminal, for two hours every second Saturday morning for a trial period of twelve months;
- Presence at Events to publicise the Council’s services and promote its activities (e.g., waste recycling, public lighting, the Henry Bloom Noble Library, and the Parks Department);
- Heritage Open Days – presence at suitable events to publicise the Council’s services and promote its activities (as above);
- Accessibility of Polling Stations - review of what suitable venues were available in each Ward to be undertaken, with those that were appropriate being secured well in advance of the 2020 local elections (venues to include facilities for candidates and consideration also to be given to proxy voting in line with Tynwald elections);
- Rates Newsletter – to be continued in current format for the present time, but that an improved format be investigated for the future;
- Electronic Notice Boards for displaying Council information and publicity information - e.g., at Regent Street and Granville Street;
- Establishment of Focus Groups – but only for specific issues;
- Establishment of User Groups – again, only for specific issues;
- Inclusivity - the message about the Council’s services and activities to be publicised as widely as possible, e.g. to schools;
- Voluntary Sector – again, the message about the Council’s services and activities to be publicised as widely as possible;
- Business Community - feedback about benefit of the annual business reception event, and its format to be reviewed;
- Staff – encouragement to submit suggestions and ideas;

A8. Monthly Financial Review

The Committee considered a written report by the Director of Finance setting out details of progress made compared to key performance indicators in relation to strategic governance objectives; the percentage of rates collected; the increase in the number of non-cash / non-cheque payments; and the percentage of sundry debtors collected within three months.

Members were advised that there had been successful conclusions to three cases involving outstanding rates, and thanks was accordingly extended to the Finance Department for the action taken and resulting success.

Resolved, “That particulars of the report be noted on the minutes.”

A9. Isle of Man Municipal Association

The Committee had been circulated with a number of documents received from the Isle of Man Municipal Association.

Resolved, “That particulars of the documents be noted on the minutes.”

A10. Items for Future Report

The Committee considered a written report by the Chief Executive identifying those issues on which further reports had been requested or which were outstanding, so that Members and officers were aware of them and could monitor progress.

Resolved, "That particulars of the report be noted on the minutes and that it be considered and monitored at each meeting of the Executive Committee."

PART B –

Matters subject to Council approval

No public matters subject to Council approval were considered.

The Committee rose at 4.05pm.

VI(vi) – The proceedings of the HOUSING COMMITTEE as follows:

HOUSING COMMITTEE

HOUSING COMMITTEE – Minutes of Meeting held on Wednesday, 21st June, 2017.

Members Present: Councillor Mrs C.L. Wells (Chair), Councillor Ms C.E. Malarkey, Mr Councillor J.E. Skinner, Councillor Mrs E.C. Quirk, Mrs J. Quaggan (Independent Member).

In Attendance: Director of Housing and Property (Mrs S. Harrison), Assistant Chief Officer (Housing and Property) (Mr G. Atkin), Assistant Chief Officer (Income) (Mrs C. Pulman), Assistant Town Clerk (Mr P. Cowin) and Assistant Democratic Services Officer (Miss C. Cullen).

REPORT

PART A –

Matters decided by the Committee

A1. Apologies for Absence

Apologies for absence were submitted by the Worshipful the Mayor and Mr Councillor C.L.H. Cain.

A2. Declarations of Interest

There were no declarations of interest.

A3. Minutes – 12th May, 2017

The minutes of the special meeting held on Friday, 12th May, 2017, were approved and signed.

A4. Minutes – 17th May, 2017

The minutes of the meeting held on Wednesday, 17th May, 2017, were approved and signed.

A5. Void Properties List – May 2017

The Committee considered the monthly report submitted by the Assistant Housing Manager (Maintenance) on the number of vacant social housing properties. The Committee noted the latest position of 19 void properties as at the end of May 2017.

In response to question, the Director of Housing and Property advised that quotations had been received for the works required to properties one and two as listed. It was agreed that the terminology contained in the report needed to be amended to accurately reflect whether works are subject to a tender or quotation.

Resolved, “That the list of vacant properties and discussion be noted on the minutes.”

A6. Minimum Void Standard

Following agreement by the Chair at June’s Council meeting, the Committee reconsidered a report, originally presented to May’s Committee meeting, in relation to the extent of works undertaken to void properties prior to re-let.

As concerns expressed by Members of the Council related to the provision of decorative materials the Committee discussed and reviewed the resolution arising from the meeting held on Wednesday, 17th May.

Resolved, “That particulars of the report and discussion be noted on the minutes; and

- (i) The existing Void Management Policy as shown in appendix one of the report remain unchanged due to budgetary constraints; and
- (ii) Where a property at inspection presents in poor decorative order the Director of Housing and Property be delegated authority to allocate additional resources.”

A7. Housing Request Refusals

The Committee considered a report submitted by the Assistant Chief Officer (Housing and Property) on the proposed housing request refusals. All such refusals are made by housing management officers in accordance with current Council policy, Government regulations and guidance.

Appended to the report was the list of proposed housing request refusals detailing three applications, together with the housing allocation policy. Members reviewed and discussed particulars of each case.

Resolved, “That particulars of the report and discussion be noted on the minutes; and

- (i) In respect of case one, approval be given to the removal of 10 points; and

- (ii) In respect of case two, the proposed removal of points be not approved and that officers review particulars of the application; and
- (iii) In respect of case three, that the re-instatement of points be not approved.”

A8. Items for Future Consideration

The Committee noted the monthly report setting out items which will be considered at future meetings.

In light of June’s Council debate, the Committee noted that an amended report on the Willaston Sheltered Housing Project would be presented to the July Committee.

Resolved, “That the report and discussion be noted on the minutes.”

PART B –

Matters requiring Executive Committee approval

B9. Revenue Outturn 2016-2017

The Committee considered a report submitted by the Assistant Chief Officer (Finance) reporting the revenue outturn position for the 2016/17 financial year. Members noted the values spent across services and reports on variances against the approved budget, the original budget as amended for subsequent virements and Committee approvals.

Appended to the report was the position in relation to the Housing Deficiency grant. The Committee noted that the total grant was £77,574 under budget.

The Assistant Chief Officer (Income) explained that Housing Management costs were more than anticipated, it was therefore recommended that the Committee seek the agreement of the Executive Committee to charge the extra £69,072 for 2016/17 to the Housing Subsidy by the Council. She further explained that the additional spend was mainly due to legal costs incurred.

Resolved, “That particulars of the report and discussion be noted on the minutes; and

- (i) The year end revenue outturn position for 2016/2017, including the Deficient Grant at £457,556, be noted and approved; and
- (ii) The Housing Committee request that the Executive Committee approve an increase in the Housing Subsidy by the Council for 2016/17 by £69,072 to a total of £356,732.”

PART C –

Matters requiring Council approval

There were no items requiring Council approval.

The meeting ended at 12.25pm.

VI(vii) – The proceedings of the REGENERATION AND COMMUNITY COMMITTEE as follows:

REGENERATION AND COMMUNITY COMMITTEE

REGENERATION AND COMMUNITY COMMITTEE – Minutes of Meeting held on Tuesday, 20th June, 2017.

Members Present: Mr Councillor S.R. Pitts (Chair), the Mayor, Councillor Miss N.A. Byron, Councillor Mrs R. Chatel, Councillor Ms J. Thommeny.

In Attendance: Director of Environment and Regeneration (Mrs D. Eynon), Assistant Town Clerk (Mr P. Cowin), Assistant Chief Officer (Finance) (Mr E.P. Pierce), Democratic Services Officer (Mrs D. Atkinson).

REPORT

PART A –

Matters within the scope of the Committee's delegated authority

A1. Apologies

Councillor Mrs H. Callow submitted apologies for absence.

A2. Declarations of Interest

There were no declarations of interest.

A3. Minutes – 16th May 2017

The minutes of the meeting held Tuesday, 16th May, 2017, were approved and signed.

A4. Matters Arising

Clause A6 - 'Parkrun' event in Noble's Park – The Director of Environment and Regeneration advised that a briefing note answering a series of questions raised at the June Council in relation to the initiative will be circulated to Members.

During the discussion and in response to question, the Director of Environment and Regeneration confirmed that compliments, particularly to the Parks Section, are still received by the Council by letter and other forms, and are logged in the Department's compliment log. Members asked to be notified of compliments, and it was agreed that a briefing note listing all the compliments received in the previous financial year, relating to services within the Committee's remit, be circulated by briefing note.

Resolved, "That particulars of the matters arising be noted on the minutes."

A5. Revenue Outturn 2016/17

The Committee considered a report submitted by the Assistant Chief Officer (Finance) presenting the revenue outturn position across services under the remit of the Regeneration and Community Committee. The appended table provided explanations for significant variances against the approved budget (the original budget as amended for subsequent virements and Committee approvals.)

Members noted a favourable variance to budget of £133,213.

Resolved, "That particulars of the report be noted on the minutes and the year-end revenue outturn position for 2016/17 be approved."

A6. Kaye Memorial Garden – Stone Columns

The Committee considered a report submitted by the Head of Parks on the Kaye Memorial Gardens stone columns.

The removal of the stone pillars had previously been considered by the Committee. Initially the Committee agreed to remove the columns following the removal of the trusses and replace with herbaceous planting. In light of comments received at the following Council Meeting, Members reconsidered the decision to remove the stone pillars and were advised by in-house engineers that if the pillars were to remain in place they would require stabilisation which will incur additional cost. The Committee's initial decision to remove the columns was reaffirmed. Following advice from the planning department, further advice from in-house engineers was sought in relation to the safety of the pillars, and the advice differed to the original advice received. More in depth analysis of the structure of the pillars determined that the pillars did not require additional stabilisation and can remain in situ with hanging baskets attached. Members were provided with this information and agreed to continue with the removal of the columns and paving, to replace with herbaceous planting which they felt aesthetically

suited the area. At the following Council Meeting, in response to further comments from Members, the Chair withdrew the clause for more consideration by the Committee and requested the initial and subsequent reports from in-house engineers regarding the safety of the pillars.

Appended to the report was the advice from the in-house engineers. Members expressed their dissatisfaction at the conflicting advice from officers which influenced the Committee's decision to remove the columns.

Members agreed that the columns remain in situ and the stone paving be removed and replaced with landscaping planting.

Resolved, "That particulars of the report and discussion be noted on the minutes and;

- (i) The columns remain in situ and be subject to periodic inspection by the Council's Engineers;
- (ii) Guidance be sought from the planning department to ensure the removal of the stone paving is permitted;
- (iii) Remove the stone paving and replace with landscaping planting and install hanging baskets on the pillars during the summer period;
- (iv) In the event that planning approval to remove the stone paving is not granted, that the paving remain in situ;
- (v) Seating be reintroduced into the area."

A7. Items for Future Report

The Committee considered a report by the Democratic Services Officer regarding reports for future consideration by the Committee.

Resolved, "That particulars of the matters for future consideration be noted on the minutes."

PART B –

Matters requiring Executive Committee approval

There were no matters requiring Executive Committee approval.

PART C –

Matters requiring Council approval

There were no matters requiring Council approval.

The meeting ended at 10.45am.

VI(viii) – The proceedings of the ENVIRONMENTAL SERVICES COMMITTEE as follows:

ENVIRONMENTAL SERVICES COMMITTEE

ENVIRONMENTAL SERVICES COMMITTEE – Minutes of Meeting held on Monday, 19th June, 2017.

Members Present: Mr Councillor R.H. McNicholl (Chair), the Mayor, Mr Councillor J. Joughin, Mr Councillor F. Pabellan, Mr Councillor F. Horning.

In Attendance: Director of Environment and Regeneration (Mrs D. Eynon), Director of Finance (Mr G. Bolt) (Items A6 to A12), Assistant Chief Officer (Regeneration) (Mr C. Pycroft), Assistant Chief Officer (Environment) (Mr A. Donnelly), Senior Engineering and Waste Services Manager (Mr A. Crook) (Items A1 to A6), Assistant Chief Officer (Income) (from 10.30am), Building Control Manager (Mr N. Kaighin) (Items A10 & A11), Dilapidation Enforcement Officer (Mr A. Gordon) (Items A10 & A11), Assistant Town Clerk (Mr P. Cowin), Assistant Democratic Services Officer (Miss C. Cullen).

REPORT

PART A –

Matters delegated to the Committee

A1. Apologies

Apologies for absence were submitted by Councillor Ms K. Angela.

A2. Minutes – 15th May, 2017

The minutes of the meeting held on Monday, 15th May, 2017, were approved and signed.

A3. Task-it Limited – Chewing Gum Removal Contractor

The Committee considered a report submitted by the Senior Engineering and Waste Services Manager advising on the results of the 2016-2017 chewing gum cleaning contract trial. Members were reminded that in June 2016 a one year agreement had been entered with Task-it Limited for ten days intensive cleaning.

Members were presented with before and after photographs of the locations identified for cleaning. The report explained that although the machine produced highly effective results, inaccessibility to key locations meant that at approximately £5,000 per week, a contractual arrangement on an annual basis would be difficult to justify; particularly as it is believed that cleansing operatives in Waste Services are capable of achieving similar results manually and are less affected by accessibility issues.

The report recommended that areas continue to be regularly monitored and where it is considered that extensive staining is becoming unmanageable with existing resources, the possibility of a contract clean be explored with a subsequent report to the Committee on the budgetary requirements.

Resolved, “That particulars of the report be noted on the minutes and that a further contract with Task-it Limited be not pursued for 2017-2018, but that the situation be monitored and should a need arise for a contact clean in the future this work be allowed for in the respective budget.”

A4. TIKSPAC – Dog Waste Bag Stations

The Committee considered a report submitted by the Senior Engineering and Waste Services Manager advising on the results of a trial of TIKSPAC dog waste dispensing stations which commenced in early January and finished in early May.

The report advised that each of the four stations, situated at Douglas Head, Nobles Park, Queens Promenade and North Quay, were surveyed once per month. These inspections revealed only one incident of dog fouling within the control area, a “clean it up” stencil was subsequently installed. In addition all litter bins within the control areas contained TIKSPAC bags and no TIKSPAC bags were found discarded within the control areas.

The Senior Engineering and Waste Services Manager reported that feedback from dog walkers spoken to during inspections / replenishment indicated a positive response to the trial. It was however recognised that most dog walkers saw it as an emergency backup and continue to carry their own bags.

Set out in the report were a number of potential hotspots that had been identified for dog waste dispensing stations, based on supporting evidence. In commencing a full service, the Council would be responsible for installing the new stations, designing the appearance, incorporating an environmental message on the station, and for the on-going bag replenishment. TIKSPAC would be responsible for

seeking local sponsorship, the provision of free bags on demand and ultimately retaining ownership of the stations.

Following suggestion by the Chair it was agreed that the station at Nobles Park be moved from its current location to the busier dog walking area.

Resolved, "That particulars of the report and discussion be noted on the minutes and that the Council enters an agreement with TIKSPAC to obtain twelve stations for use in designated locations throughout the Borough."

A5. Tender Returns & Evaluation for the Beach Management Contract 2017 – 2020

The Committee considered a report submitted by the Senior Engineering and Waste Services Manager advising on the tendered rates received for the 2017-2020 beach management contract.

The Chair drew Members attention to table one of the report which detailed the rate comparison between tenderers. It was noted that three tenders were received by the closing date. The report recommended that Island Drainage and Groundworks Ltd be appointed to carryout Beach Maintenance for the period 3rd July until 31st March 2020. In response to question, the Senior Engineering and Waste Services Manager advised that the requirement of providing a daily diary together with the installation of on-board vehicle tracking may have resulted in the increase to the previously agreed rate for the interim arrangement.

Resolved, "That the tendered rates received from Island Drainage & Groundworks Limited be accepted and that they be appointed to carry out Beach Maintenance for the period 3rd July until 31st March 2020."

The Assistant Chief Officer (Income) joined the meeting during discussion of the item.

A6. Love Where you Live Campaign

The Committee considered a report submitted by the Senior Engineering and Waste Services Manager advising on the proposed format and funding requirements for an initial Love Where You Live Campaign and forthcoming events.

The report advised that the Big Tidy Up had run for many years focussing on participation from local schools. This annual event has met with varied success and is date dependant on school holidays. Due to a decline in willing participants it is suggested that a change in focus is required. The proposed Love Where You Live Campaign will be more community focussed and should be promoted as a continuous campaign comprising of multiple events, using radio, the website, social media and vehicle banners to promote the initial launch event scheduled for October 2017.

The Senior Engineering and Waste Services Manager advised that all groups would be provided with an Adoption pack to assist their event and that the Waste Services Team would provide advice and support as required. It was agreed that particularly keen groups would need to be regularly monitored should their participation become too resource intensive.

Resolved, "That particulars of the report be noted on the minutes and;

- (i) Approval be given to a 'Love Where You Live Campaign' in 2017; and
- (ii) The campaign be run with families, community groups, youth groups, schools, businesses, sporting associations etc.; and
- (iii) The event be supported in the Douglas area only; and
- (iv) All residents be invited to participate in the event at dates to be agreed with the groups; and
- (v) The event be promoted on the Council's website, social media and local radio; and
- (vi) A reception be held to present all groups that participate with certificates on completion of their campaign event; and
- (vii) An initial launch event scheduled for October 2017 be approved."

During discussion of the item the Committee observed one minute's silence at 11.00am as a mark of respect following the Grenfell Tower tragedy.

The Director of Finance joined the meeting at 10.55am.

A7. Adjournment & Resumption and Attendance

The meeting adjourned at 11.10am to 11.15am. The Senior Engineering and Waste Services Manager was thanked for his attendance and left the meeting.

A8. Revenue Outturn 2016 – 2017

The Committee considered a report submitted by the Assistant Chief Officer (Finance) setting out the revenue outturn position for the 2016-2017 financial year.

Appended to the report was the revenue outturn position across services together with an explanation for the significant variations, against the approved budget.

There was discussion on the significant variances for Chester Street and Drumgold Street car parks. The Chair expressed his dissatisfaction with the reported overspend on the service. The Director of Finance advised that a number of steps had already been taken this year, including a change in the tariff structure and the introduction of a direct debit payment facility for Chester Street Contract parking spaces, to address the issues faced during the last financial year. He observed that following the budget setting the Minister for the Department of Infrastructure agreed to subsidise a reduction in contract space fees. To date the subsidy has not been received and this is reflected in the figures. He further explained that it should also be borne in mind that Localisation of various services including the Licence to operate these two car parks is projected to be cheaper for the Douglas ratepayer in the 2017/18 budget due to the huge increases in tipping charges that were avoided by agreeing to the Localisation package of changes.

In response to question, the Director of Finance advised that the agreement with the Department of Infrastructure for the management of car parks is over a 15 year period, with a review of the arrangement due after seven years. The Chair observed that if this level of performance against budget continues the initiatives in Chester Street will have to be given serious consideration as to whether they can continue.

Resolved, "That particulars of the report and discussion be noted on the minutes and that the year end revenue outturn position for 2016-2017 be noted and approved."

A9. Attendance

The Building Control Manager and Dilapidation Enforcement Officer joined the meeting for discussion of the following two items.

A10. Planning Application – 17/00601/B

The Committee considered a report submitted by the Dilapidation Enforcement Officer on the planning application for the erection of a new dwelling including associated greenhouse, shed, gardens and access at the former Ballaughton Manor Site.

The proposal is for the erection of a new seven bedroom residential property of a Georgian manor house influence. The proposal includes garaging and a total landscaping scheme of the entire site to create formal gardens, a reflection lake and tennis court. The report recommended that the Council make no comment on the planning application, neither supporting nor objecting.

The Dilapidation Enforcement Officer circulated plans for the site, which were reviewed by the Committee.

Resolved, "That particulars of the report be noted on the minutes and that the Council make no comment on the planning application, neither supporting nor objecting."

A11. Schedule of Neglected, Dilapidated, Ruinous and Dangerous Properties

The Committee considered the schedule of neglected, dilapidated, ruinous and dangerous properties being dealt with on behalf of the Council. The Committee noted the one case closed report as appended to the schedule.

The Dilapidation Enforcement Officer provided Members with an update on the Pitcairn and the Wyndham. He advised that a meeting with the Council's advocate, Engineer and officers had taken place; subsequently an application would be lodged with the courts under dangerous buildings section 22 together with an application for substitute service of notice.

In light of comments raised at June's Council meeting, the Chair made particular reference to the lane adjoining the Villiers Site. The Dilapidation Enforcement Officer advised that his focus remained on the dilapidation of Buildings, it was therefore agreed that the matter to be referred to Byelaws officers for investigation. The Chair also made reference to the hoarding around the old Athol Hotel in Regent Street and the Dilapidation Enforcement Officer confirmed that the Council had no powers to advise the landowner on how their land should be treated and believed the hoarding had been erected to protect the land and protect the public from harm should they try to climb the steel framing. Finally, the Chair made reference to the hoarding around the Villiers Site and the Dilapidations Enforcement Officer advised this would be subject of a further notice if the art work had not progressed by the time of the next Committee meeting.

The Dilapidation Enforcement Officer advised that written compliments had been sent to the owner of the 'Nook' in relation to the efforts made on works to the building.

Resolved, "That the schedule and discussion be noted on the minutes."

The Building Control Manager and Dilapidation Enforcement Officer were thanked for their attendance and left the meeting.

A12. Items for Future Consideration

The Committee considered the monthly report setting out items which will be considered at future meetings. Members noted the reports listed.

Resolved, "That the report be noted on the minutes."

PART B –

Matters requiring Executive Committee approval

There were no items requiring Executive Committee approval.

PART C –

Matters requiring Council approval

There were no items requiring Council approval.

The meeting ended at 1.00pm.