



## Borough of Douglas

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**MR COUNCILLOR JONATHAN JOUGHIN, JP  
MAYOR**

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Town Hall,

Douglas,

29<sup>th</sup> January, 2021

Dear Sir or Madam,

You are hereby summoned to attend a MEETING OF THE COUNCIL to be held on WEDNESDAY, the 3<sup>rd</sup> day of FEBRUARY, 2021, at 2.30 o'clock in the afternoon, in the COUNCIL CHAMBER within the TOWN HALL, DOUGLAS for the transaction of the hereinafter mentioned business.

I am,

Yours faithfully

Town Clerk & Chief Executive

# Order of Agenda

I - Election of a person to preside (if the Mayor is absent).

II - Any statutory business.

III - Approval as a correct record of the minutes of the last regular and any intermediate Meetings of the Council.

IV - Questions of which Notice has been given by Members of the Council, pursuant to Standing Order No. 39.

V - Consideration of the minutes of proceedings of the Council in Committee.

VI - Consideration of the minutes of proceedings of Committees of the Council in the following order:

- (i) The Executive Committee;
- (ii) The Pensions Committee;
- (iii) The Standards Committee;
- (iv) The Eastern District Civic Amenity Site Joint Committee;
- (v) Any other Joint Committee;
- (vi) The Housing and Property Committee;
- (vii) The Regeneration and Community Committee;
- (viii) The Environmental Services Committee;

VIII - Consideration of such communications or petitions and memorials as the Mayor or Chief Executive may desire to lay before Council.

IX - Notices of Motion submitted by Members of the Council in order of their receipt by the Chief Executive.

X - Any Miscellaneous Business of which Notice has been given pursuant to Standing Orders.

The above Order of Agenda is in accordance with Standing Order No. 16(1); under Standing Order No. 16(2) it may be varied by the Council to give precedence to any business of a special urgency, but such variation shall not displace business under I and II.

# AGENDA

III – Chief Executive to read minutes of the Council Meeting held on Wednesday, 9<sup>th</sup> December, 2020.

VI(i) - The proceedings of the EXECUTIVE COMMITTEE as follows:

## EXECUTIVE COMMITTEE

EXECUTIVE COMMITTEE – Minutes of Meeting held on Thursday, 17<sup>th</sup> December, 2020.

Members Present: Mr Councillor D.W. Christian (Chair), the Mayor (from 2.15pm), Mr Councillor S.R. Pitts, Mr Councillor I.J.G. Clague, Councillor Mrs C.L. Wells, Mr Councillor R.H. McNicholl.

In Attendance: Chief Executive (Miss K.J. Rice), Director of Finance (Mr A.J.T. Boyd), Director of Environment and Regeneration (Mrs D. Eynon), Director of Housing and Property (Mr D. Looney), Assistant Chief Officer (Finance) (Mr E.P. Pierce) (for Clause A10), Executive Officer (Mrs J.M. Keig) (taking minutes). Representatives from the Council's External Auditors, Baker Tilly Isle of Man, were in attendance at the meeting for Clause A10.

### REPORT

#### **PART A –**

#### ***Matters within the scope of the Executive Committee's delegated authority***

##### **A1. Apologies for Absence**

Apologies for late arrival had been submitted by the Worshipful the Mayor.

##### **A2. Declarations of Interest**

No declarations of interest were submitted.

##### **A3. Minutes**

The minutes of the meeting held on Friday 27<sup>th</sup> November 2020 were approved and signed.

##### **A4. Matters Arising From Previous Minutes**

Clause A4: Erection of Pedestrian Footbridge, Glencrutchery Road, Douglas: Members discussed the Department of Infrastructure's decision not to replace the footbridge. As it had been deemed by the Department that the footbridge was no longer necessary, any further action by the Council would have to wait until the Department came forward with any alternative proposals.

Resolved, "That particulars be noted on the minutes."

Clause A4: Planning Application for the Creation of a Road and Pathway for Vehicle and Pedestrian Access at Noble's Park: Members were advised that the revised planning application had now been submitted by the Department for Enterprise.

Resolved, "That particulars be noted on the minutes."

##### **A5. Referrals from the Environmental Services Committee**

The Committee considered the following referral from the minutes of the Environmental Services Committee meeting held on Monday 14<sup>th</sup> December 2020:

Clause B1 - Douglas Promenade Regeneration Public Lighting Scheme (Phase 2), King Edward Road to the Douglas Boundary: the Committee had considered a report by the Electrical Services Manager in relation to the replacement of lighting columns opposite Strathallan, on King Edward Road to the Town Boundary, it being noted that these had not previously been included in the Regeneration Scheme - the original scheme extending between Peveril Island and lower Strathallan Crescent only.

The Executive Committee had previously approved a scheme for lighting this section of the Promenade to the value of £184,650; however, since that time, a number of savings had been made, and the revised scheme that had been recommended to the Environmental Services Committee would cost £123,000.

Resolved, "(i) That particulars of the referral be noted on the minutes; and

(ii) That the resolution of the Environmental Services Committee be endorsed, and that authority be given for the Douglas Promenade Regeneration Public Lighting Scheme (Phase 2), King Edward Road to the Douglas Boundary, to be underwritten from General Revenue Reserves, pending approval of a borrowing petition."

**A6. Referrals from the Regeneration and Community Committee**

There were no referrals from the minutes of the Regeneration and Community Committee meeting held on Tuesday 15<sup>th</sup> December 2020.

Resolved, “That particulars be noted on the minutes.”

**A7. Referrals from the Housing and Property Committee**

There were no referrals from the minutes of the Housing and Property Committee meeting held on Wednesday 16<sup>th</sup> December 2020.

Resolved, “That particulars be noted on the minutes.”

**A8. Monthly Financial Review – November 2020**

The Committee considered a written report by the Director of Finance setting out information relating to key financial monitoring.

Members noted that the Council’s financial position was now in a more favourable position following the adverse financial impact of Covid-19. This was largely down to good budget management, sound financial management, prudence, and spending restraint. Additionally, because of the Isle of Man Government’s ongoing management of the risks faced from Covid-19, the impact on the Council’s services and financial position was now more positive than had originally been anticipated at the height of the crisis. However, there would be a need to remain vigilant and cautious financially, as financial risks would remain whilst the virus was not yet defeated, and there would continue to be financial ripple effects of Covid-19 into 2021 / 2022 and beyond.

Resolved, “That particulars of the report be noted on the minutes, including in particular:-

- The rates collection figure for the April to September 2020 period of 91.6% (compared to a target collection rate of 92.9% for that period); and
- The mid-year position of the Council’s performance in line with the General Fund Revenue budget, together with the main reasons given for the anticipated reduced financial impact of Covid-19 on the Council during this financial year.”

**A9. Planning Application (PA 20/01211/B) – Former Groundsman’s Cottage, Douglas Borough Cemetery**

The Committee considered a written report by the Dilapidation Enforcement Officer seeking approval of a response to the Planning Committee in relation to the proposed conversion of the former groundsman’s cottage in Douglas Borough Cemetery into a dwelling house.

The Council currently owned the former groundsman’s cottage and surrounding land, including the access road to the property from Glencrutchery Road. The property had been unoccupied / redundant as a dwelling for many years, having been used more recently for storing tools and plant, and as a welfare facility.

The Council had agreed in January 2020 to offer the cottage for sale, with restrictive covenants being placed on the property due to the sensitive nature of the site, and an offer to purchase had subsequently been received, subject to those conditions and to planning consent being granted.

The applicant had confirmed that access to the property would be from the main entrance to the Cemetery on Glencrutchery Road. It was noted that, although the security of the Cemetery would still be maintained by the Council, the owner of the property would also have keys to the front gates, which would come with the responsibility of ensuring that the Cemetery remained secure.

The covenants to be applied to the sale of the property would ensure that those who visited the Cemetery would be able to continue to benefit from its peaceful surroundings; and that the proposed development would not have a negative effect on the current use of the Cemetery.

Although there were still some potential issues with the application – such as the adequacy of the parking provided and bin storage – officers did not believe that these were sufficient grounds to object to the application; and Members accordingly expressed the view that the proposals should be supported.

Resolved, “(i) That particulars of the report be noted on the minutes; and

- (ii) That approval be given for a response to be submitted to the Planning Authority confirming that the Council supported the application for the conversion of the worker’s cottage to a dwelling house, including the erection of an extension and vehicle access, at the former groundsman’s cottage at Douglas Borough Cemetery, Glencrutchery Road, Douglas.”

**A10. Statement of Accounts for the Year Ending 31<sup>st</sup> March 2020**

The Committee considered a written report by the Assistant Chief Officer (Finance) in relation to the Statement of Accounts for the year ending 31<sup>st</sup> March 2020.

The Accounts and Audit Regulations 2018 required local authorities to have their Statement of Accounts approved and certified by an external auditor by 31<sup>st</sup> October each year. This year, due to the Covid-19 pandemic, the Isle of Man Treasury had extended that deadline by three months to 31<sup>st</sup> January 2021.

The Director of Finance, as Responsible Financial Officer, had approved the issue of the Council's accounts for audit in July 2020 in accordance with the Regulations, it being noted that the year-end processes underpinning the financial statements had been impacted by the outbreak of Covid-19 and the associated lockdown restrictions.

As in previous years, the Council's auditor had also asked that a Letter of Representation, signed by the Authority, be issued alongside the financial statements. This provided added assurances to the auditor on the accuracy and integrity of the accounts in order that certification could take place.

The Audit Partner from Baker Tilly Isle of Man, Mr Chris Quinn, and the Manager, Ms Helen Kneale, were welcomed to the meeting at 2.30pm. Baker Tilly Isle of Man were the Council's new external auditors, having been appointed earlier in 2020. Mr Quinn and Ms Kneale accordingly presented the audit findings and recommendations; and answered a number of questions posed by the Committee.

Having then been thanked for their attendance, Mr Quinn and Ms Kneale left the meeting at 3.10pm; and further discussion relating to this year's audit took place.

Resolved, "(i) That particulars of the report be noted on the minutes;

- (ii) That the Council's Statement of Accounts for the year ended 31<sup>st</sup> March 2020 be approved;
- (iii) That the Letter of Representation be approved and signed, and accordingly presented to the Council's external auditor; and
- (iv) That the Audit Completion Letter from Baker Tilly Isle of Man Limited also be noted, with the responses given therein being approved accordingly."

#### **A11. Flag Day Street Collections 2021**

The Committee considered a written report by the Town Centre Manager seeking approval of the proposed schedule of flag day street collections for 2021.

A press release had been issued in October 2020, inviting charities to apply for a date in 2021, with thirteen responses being received.

In accordance with the Committee's previous instructions - that collections should preferably not be held on consecutive days - all of the dates proposed for 2021 had been accommodated as such.

As in previous years, any applications received after the approval of the schedule by the Committee would be considered by officers, up to a maximum of twenty-eight. They would also be reported to Members through inclusion in the Members' Bulletin.

Resolved, "(i) That particulars of the report be noted on the minutes;

- (ii) That the schedule of flag day street collections for 2021 (as appended to the written report) be approved;
- (iii) That, as agreed by the Committee in 2019, the Mayor's Charity Appeal be allocated the Friday between Practice Week and T.T. Week; and
- (iv) That a copy of the schedule (amended in line with resolution (iii) above) be circulated to all Members of Council for their information, with any further update on applications being reported through the Members' Bulletin."

#### **A12. Isle of Man Municipal Association**

As at the time of the meeting, no documents had been received from the Isle of Man Municipal Association.

Resolved, "That particulars be noted on the minutes and that any documents received from the Isle of Man Municipal Association be circulated by email to the Executive Committee."

#### **A13. Items for Future Report**

The Committee considered a written report by the Chief Executive identifying those issues on which further reports had been requested or which were outstanding, so that Members and officers were aware of them and could monitor progress.

Resolved, "That particulars of the report be noted on the minutes and that it be considered and monitored at each meeting of the Executive Committee."

**A14. Time and Date of Next Meeting**

The time and date of the next meeting was confirmed as 09.30am on Thursday 14<sup>th</sup> January 2021 for the Special Executive Committee Budget Meeting.

Resolved, “That particulars be noted on the minutes.”

***PART C –***

***Matters subject to Council approval***

No matters subject to Council approval were considered.

The Committee rose at 3.50pm.

VI(vi) – The proceedings of the HOUSING AND PROPERTY COMMITTEE as follows:

# HOUSING AND PROPERTY COMMITTEE

HOUSING AND PROPERTY COMMITTEE – Minutes of Meeting held on Wednesday, 16<sup>th</sup> December, 2020.

Members Present: Councillor Mrs C.L. Wells (Chair), the Mayor, Councillor Mrs C.E. Crawley, Mr Councillor J.E. Skinner, Councillor Mrs E.C. Quirk, Councillor Ms J. Thommeny.

In Attendance: Director of Housing and Property (Mr D. Looney), Assistant Chief Officer (Income) (Mrs C. Pulman), Housing Manager (Mr V. Zivave), Assistant Democratic Services Officer (Miss C. Cullen).

## REPORT

### **PART A –**

#### ***Matters delegated to the Committee***

##### **A1. Apologies for Absence**

No apologies for absence were received.

##### **A2. Declarations of Interest**

There were no Declarations of Interest.

##### **A3. Minutes – 18<sup>th</sup> November, 2020**

The minutes of the meeting held on Wednesday, 18<sup>th</sup> November, 2020, were approved and signed.

##### **A4. Matters arising**

*Clause A8 – Mid-rent Access and Eligibility Criteria Consultation* - Noted that Mr Councillor J.E. Skinner had voted against the change at Question 3; that the maximum savings amount for eligibility should be £40,000 rather than £50,000 and that the minutes be amended accordingly.

##### **A5. Vacant Properties Update**

The Committee considered the monthly report submitted by the Assistant Housing Manager (Maintenance) to update on the number of vacant social housing properties.

Appended to the officer's report was the void properties schedule, which showed that as at the end of November 2020 there were nine void properties receiving attention. The Housing Manager advised that one property from the schedule was due for reallocation.

Members were presented with a summary chart showing the number of properties returned in each month together with details of the category repair type for each property.

Resolved, "That particulars of the discussion and the number of void properties be noted on the minutes."

##### **A6. Housing Rent Arrears**

The Committee considered a report submitted by the Housing and Property Manager to monitor the progress made on rental income collection.

Members were reminded that a temporary ban on evictions, for public sector housing tenants falling behind on their rent, had been introduced by the Isle of Man Government in March 2020 under the Emergency Powers Act as protection for people experiencing financial difficulties due to the Coronavirus pandemic. It was noted that this restriction was due to expire on 26<sup>th</sup> December, 2020 at which time tenants will remain liable for any outstanding rent.

Since March 2020, Council officers had carried out a significant amount of work conducting welfare checks and calls to all tenants who were in rent arrears due to the effects of the pandemic. For tenants who do not have payment plans, officers were engaging and linking them with charities and Government organisations that offer debt counselling.

Appended to the officer's report was a table setting out the rent arrears statistics as at the 30<sup>th</sup> November, 2020, Members noted the total amount of rent arrears in the sum of £190,842.82.

Members were advised that due to the frequency of rent payments there is a constant fluctuation of tenants in arrears of under £500 and as such Housing officers were targeting tenants in the over £500 category noted at 3.3% of all tenants.

Resolved, "That particulars of the report and discussion be noted on the minutes and that the progress made on rental income collection be noted."

**A7. Items for Future Consideration**

The Committee noted the monthly report and schedule setting out items which will be brought forward for consideration to future meetings.

The Director of Housing and Property advised that officers intend to present a report to the Committee in February 2021 providing an update on future housing projects over the next ten years.

Resolved, "That particulars of the report and schedule be noted on the minutes."

**A8. Date and Time of Next Meeting**

Members were reminded that the next scheduled meeting was due to take place at 10.00am on Wednesday, 20<sup>th</sup> January, 2021.

Resolved, "That particulars of the next meeting be noted on the minutes."

***PART B –***

***Matters subject to Executive approval***

No matters subject to Executive approval were considered.

***PART C –***

***Matters subject to Council approval***

No matters subject to Council approval were considered.

The meeting ended at 11.41am.



VI(vii) – The proceedings of the REGENERATION AND COMMUNITY COMMITTEE as follows:

# REGENERATION AND COMMUNITY COMMITTEE

REGENERATION AND COMMUNITY COMMITTEE – Minutes of Meeting held on Tuesday, 15<sup>th</sup> December, 2020.

Members Present: Mr Councillor S.R. Pitts (Chair), the Mayor, Councillor Mrs H. Callow, Councillor Mrs R. Chatel, Councillor Mrs C.E. Crawley, Councillor Ms K. Angela, Mr Councillor D. Watson (observing).

In Attendance: Director of Environment and Regeneration (Mrs D. Eynon), Assistant Town Clerk (Mr P.E. Cowin), Assistant Chief Officer (Finance) (Mr E.P. Pierce), Assistant Chief Officer (Regeneration) (Mr C. Pycroft), Democratic Services Officer (Mrs D. Atkinson).

## REPORT

### **PART A –**

#### ***Matters delegated to the Committee***

##### **A1. Apologies**

There were no apologies submitted.

##### **A2. Declarations of Interest**

There were no declarations of interest.

##### **A3. Minutes – 17<sup>th</sup> November, 2020**

The minutes of the meeting held Tuesday, 17<sup>th</sup> November, 2020 were approved and signed.

##### **A4. Matters Arising**

###### **Clause B10 – Public Events**

In response to a question, officers confirmed grant funding from the Department for Enterprise for £10,000 was successfully obtained for the Christmas Greatest Show event.

##### **A5. Derby Square Mast**

The Committee considered a report submitted by the Head of Parks, to brief the Committee on the circumstances surrounding the emergency removal of the mast and to recommend steps to be taken following its removal.

Members were advised that Property Services routinely inspected the Derby Square mast to establish its condition and safety because the mast was considered a structure.

On the 3<sup>rd</sup> June, 2020, the mast was inspected and found to be showing some evidence of decay, at this stage Property Services did not request the removal of the mast, but installed some additional strapping to add support to the mast. Following an inspection of the mast by Property Services on the 27<sup>th</sup> October 2020, concern was raised because the supporting chains had begun to sag which suggested the mast was rotten below ground level and beginning to sink under its own weight.

The view of the Council's Dilapidations Enforcement Officer was sought because of his background dealing with dangerous structures in the Borough. The advice received by Parks via an e-mail from the Dilapidation Enforcement Officer was to remove the danger posed by the mast prior to the forecast storm force winds at the weekend. The advice was received late on Thursday, 29<sup>th</sup> October. The Leader of the Council and the Chair of the Regeneration and Community Committee were informed at that point.

The mast was removed on Friday, 30<sup>th</sup> October. The mast was found to be rotten in three areas.

The report addressed several questions that had been raised by members of the public and Councillors. Appended to the report were photographs of the mast showing the areas of rot together with historical information that had been collated.

The report recommended seeking a community view on what should happen with the mast. The report listed six options that could be progressed. Members agreed to shortlist and consult residents of Derby Square on three;

1. To reinstate the mast (and weather vane) with a slightly shortened version made from the remains of the previous mast. It is estimated that approximately 14 metres of the mast remains as most of decay was underground.
2. Replace the mast with a new mast made from a recovered felled tree which is being kept at Ballaughton Nursery. The weather vane would be reinstalled on top of the mast.
3. Not to replace the mast. The weather vane would be restored or recreated, if restoration was possible then offered to the Victorian Society.

It was noted that an engineer has not yet been appointed to advise on the above options, and costs are yet to be determined. A report with the views of Derby Square residents, professional advice on the options and costs will be considered at a future meeting.

Resolved, "That particulars of the report and discussion be noted on the minutes and officers be authorised to commence consultation with Derby Square residents about the three options contained herein for the Derby Square mast location."

#### **A6. Items for Future Report**

The Committee considered a report submitted by the Democratic Services Officer regarding reports for future consideration by the Committee.

Resolved, "That particulars of the matters for future consideration and discussions be noted on the minutes."

#### **A7. Date and Time of Next Meeting**

The next scheduled meeting was due to take place on Tuesday, 19<sup>th</sup> January, 2021.

Resolved, "That the date and time of the next meeting be noted on the minutes."

#### ***PART B –***

##### ***Matters subject to Executive approval***

No matters subject to Executive approval were considered.

#### ***PART C –***

##### ***Matters subject to Council approval***

No matters subject to Council approval were considered.

The meeting ended at 10.50am.

VI(viii) – The proceedings of the ENVIRONMENTAL SERVICES COMMITTEE as follows:

# ENVIRONMENTAL SERVICES COMMITTEE

ENVIRONMENTAL SERVICES COMMITTEE – Minutes of Meeting held on Monday, 14<sup>th</sup> December, 2020.

Members Present: Mr Councillor R.H. McNicholl (Chair), the Mayor, Councillor Miss N.A. Byron, Mr Councillor A.J. Bentley, Mr Councillor F. Horning, Councillor Ms J. Thommeny.

In Attendance: Director of Environment and Regeneration (Mrs D. Eynon), Assistant Chief Officer (Regeneration) (Mr C. Pycroft), Assistant Chief Officer (Environment) (Mr. A.J. Donnelly), Dilapidation Enforcement Officer (Mr S. Salter) (Items A8 and A9), Assistant Town Clerk (Mr P.E. Cowin).

## REPORT

### **PART A –**

#### ***Matters delegated to the Committee***

##### **A1. Apologies**

No apologies for absence were received.

##### **A2. Declarations of Interest**

There were no Declarations of Interest.

##### **A3. Minutes – 16<sup>th</sup> November, 2020**

The minutes of the meeting held on Monday, 16<sup>th</sup> November, 2020 were approved and signed.

##### **A4. Matters Arising**

*Clause A5 – Environmental Campaigns* There was brief discussion about the cessation of membership of Keep Britain Tidy with the clarification that membership had been suspended for one year only and would be reviewed in due course.

##### **A5. Commercial Advertising on Litter Bins**

The Committee considered a report by the Senior Engineering and Waste Services Manager on the potential for selling commercial advertising on litter bins. Members were reminded that the proposal had originally stemmed from a report in relation to advertising on vehicles as well as bins, but that the vehicle advertising element had been rejected.

Appended to the report was a draft set of guidelines to be followed if advertising on litter bins were to be promoted.

Members discussed a number of aspects of the proposal, including the appearance of the bins, potential revenue income to the Council, and the possible proliferation of advertising, particularly in sensitive areas such as the refurbished Promenade and Conservation Areas.

Resolved, “That the report be noted on the minutes and that the proposal to permit commercial advertising on litter bins be rejected.”

##### **A6. Promenade Festoon Lighting**

The Committee considered a report by the Assistant Town Clerk, in relation to a petition received with 2,276 signatures, calling for the festoon lighting on Douglas promenade to be restored.

Members reviewed the petition, noting that many of the signatures were gathered online. Those that were handwritten included a substantial proportion of people resident elsewhere than in Douglas.

Members recalled that the Council approved the current lighting scheme for the Promenade in 2016, in the knowledge that the festoon lighting was to be removed as part of it.

Resolved, “That the receipt of the petition be noted on the minutes and that no further action be taken.”

##### **A7. Anagh Coar Car Park**

The Committee considered a report by the Assistant Chief Officer (Regeneration) on the use of the Car Park at Anagh Coar, close to the Doctors’ Surgery. A survey of usage of the car park had been carried out in which it was found that most of the vehicles exceeding the two-hour limit belonged to people working in nearby businesses. It was recommended that consideration be given to the possibility of

issuing permits to staff working at nearby businesses to facilitate them parking beyond the two hour limit.

The recommendation in the report was to issue a maximum of sixteen non-transferable permits, charging £100 per annum for each.

Resolved, "That the report be noted on the minutes and that the recommendation to offer up to sixteen permits to local businesses, at a cost of £100 per permit, be approved."

4 for; 1 against. *Mr Councillor R.H. McNicholl voted against.*

#### **A8. Planning Application 20/01145C – Victoria Road Car Park**

The Dilapidations Enforcement Officer reported on a retrospective Planning Application for use of land at Victoria Road as a car park.

He advised that the application contained very little information, and in particular no supporting evidence of the need for a car park at that location. Members were reminded that the Council had recently expressed support for the cessation of the use of brownfield sites as car parks, preferring that such sites be developed.

Resolved unanimously, "That the report be noted on the minutes and that the Council object to the planning application on the grounds of a lack of supporting information and the policy that brownfield sites should be developed rather than used as temporary car parks."

#### **A9. Schedule of Neglected, Dilapidated, Ruinous and Dangerous Properties**

The Committee considered a schedule of properties in a state of dilapidation or disrepair, setting running totals for 2020 to date of 54 new cases opened; 55 cases closed, and 59 cases remaining current.

Members were reminded that the addition of any property to the list would first involve contact with the property owner to resolve the concern over its condition and to offer them reasonable opportunity to carry out the work willingly. Should that not happen, then Notice would be served that the work must be carried out, and failure then to comply with the Notice would involve the possibility of legal action being taken.

Resolved, "That the schedule of dilapidated properties be noted and approved and that the Director of Environment & Regeneration be authorised to progress improvements to the properties, by service of Notice and legal action where necessary."

The Dilapidation Enforcement Officer was thanked for his attendance and left the meeting.

#### **A10. Items for Future Report**

The Committee considered a report submitted by the Assistant Democratic Services Officer noting the reports listed for future consideration by the Committee.

Resolved, "That particulars of the matters for future consideration be noted on the minutes."

### ***PART B/C –***

#### ***Matters requiring Executive Committee and Council approval***

##### **B/C11. Promenade Refurbishment Lighting Scheme**

A report by the Electrical Services Manager was considered, relating to the replacement of lighting columns opposite Strathallan and on King Edward Road to the Town Boundary which were not included in the Promenade Refurbishment Lighting Scheme. Some of the columns originally purchased for the main Scheme had been installed in this area in order to take advantage of favourable pricing by the Department of infrastructure carrying out the civil works, and would need to be replaced. Overall, the revised scheme now recommended would cost £123,000, against the £184,650 originally estimated, and would include Promenade-style columns to the end of the Promenade footway, with standard columns from that point to the Town Boundary.

Resolved, "That the report be noted on the minutes and that:

- (i) The revised and reduced estimate for the lighting of the Strathallan/King Edward Road area be approved, in the sum of £123,000;
- (ii) That it be noted that the tendering requirement under Standing Orders does not apply because under Standing Order 146 (i) and (iii) there would be no meaningful competition;
- (iii) The capital cost of £123,000 to be funded by loan over 15 years, with estimated annual payments of £10,620.10, resulting in a total amount payable of £159,301.50 (including estimated interest of £36,301.50) be noted;
- (iv) That the Chief Executive be authorised to petition the Department of Infrastructure for consent to the borrowing up to a maximum of £123,000 for the funding of the Scheme;

- (v) The Council confirms that, before deciding to borrow the money, an assessment of the Council's Reserve Fund was undertaken in order to establish if sufficient monies were available to fund the scheme from that source with the conclusion that there are insufficient monies available in that Reserve to fund the proposed Scheme via that source; and
- (vi) That the proposed underwriting of the Scheme from General Revenue Reserves, pending approval of the borrowing petition, be referred to the Executive Committee."

The meeting ended at 1.10pm.

IX – Motions, of which Notice has been given by Members of the Council pursuant to Standing Order 26:

## MOTIONS

1. Mr Councillor S.R. Pitts to move:

“That the Council provide a list of unlit adopted highways in the Borough (including lanes and paths) which are within its authority to light; and provide a programme of lighting works for all highways in the Borough which are unlit, which should be prioritised based upon incidents or other hazards reported in those areas.”

*On being moved and seconded, under Standing Order 30 the Motion will stand referred to the Environmental Services Committee for consideration and report to the Council by 14<sup>th</sup> April, 2021.*